



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, OCTOBER 6, 2025 at 6:00 P.M.**

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
Chairman Grondin called the meeting to order at 6:00 p.m.
- 2) **Roll Call.**
Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Zach McKay (Absent), and Commissioner Victoria O'Malley.

Also Present
Town Manager Miranda Fisher, Parks and Recreation Manager Shawna Figy and Deputy Town Clerk Laura Keesler.
- 3) **Pledge of Allegiance**
Chairperson Grondin led the Pledge.
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – September 8, 2025
 - b) **Set Next Meeting Date and Time:**
 - 1) Monday, November 3, 2025 at 6:00 p.m.
 - 2) Monday, December 1, 2025 at 6:00 p.m.

Motion: Vice Chair Faulkner made a motion to approve the upcoming meeting dates, times, and meeting minutes. The motion included amending the agenda to schedule a Special Session on Thursday, November 6, 2025, at 5:00 p.m. Commissioner Duncan seconded the motion.

Roll Call:

Commissioner Hughes: Aye
Commissioner Duncan: Aye
Commissioner McKay: Absent
Commissioner O'Malley: Aye
Vice Chair Faulkner: Aye
Chair Grondin: Aye
Motion Passed: 5-0

- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

No public comments.

- 6) **Update on ActiveNET, the new facility and registration software.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks and Recreation Manager Shawna Figy updated the Commission about the ActiveNet software for community registration for Parks and Recreation. She discussed the benefits this software will bring once it is implemented in February.

Parks and Recreation Manager Shawna Figy answered questions from the Commission.

- 7) **Update on the Heritage Pool Renovations.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher updated the Commission on the Heritage Pool Renovations.

Town Manager Fisher will be amending a letter to the Camp Verde Unified School District regarding the Heritage Pool and a survey will be released soon for community feedback regarding whether the community would like the Town to invest in the Heritage Pool, pursue construction of a new pool at the Sports Complex, or both.

- 8) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks and Recreation Manager Shawna Figy presented the statistics for the kick-off event held on September 18, 2025.

Town Manager Fisher and Parks and Recreation Manager Figy answered questions from the Commission.

- 9) **Presentation of the FY26 Strategic Plan Action Plan Quarterly Update.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reviewed and provided an update on recreation and activity goals within the FY26 Strategic Plan.

Town Manager Fisher answered questions from the Commission.

- 10) **Presentation of the Draft 2026 General Plan.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reviewed the General Plan draft with the Commission and shared that the Technical Advisory Group working on the development of the General Plan is seeking feedback between now and December 31st.

Town Manager Fisher answered questions from the Commission.

- 11) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Vice Chair Faulkner, Commissioner Duncan, Commissioner O'Malley, Commissioner Hughes and Chairman Grondin reported on current events they attended.

- 12) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy reported on upcoming events and provided the monthly report.

Town Manager Fisher provided an update to the Commission regarding the vacancy for the Parks and Recreation Commission.

Parks & Recreation Manager Figy and Town Manager Fisher answered questions from the Commission.

- 13) **Adjournment**

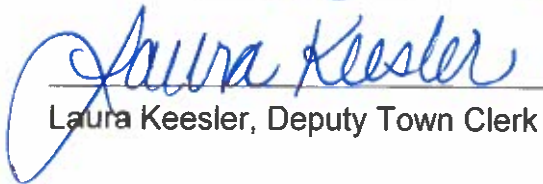
Chairman Grondin adjourned the meeting at 6:48 p.m.


Chair Dave Grondin
Deputy Town Clerk, Laura Keesler

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 6th day of October, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of November, 2025.


Laura Keesler, Deputy Town Clerk